

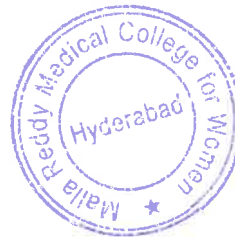
Ref No: MRMCW/Curriculum Committee/2022/June-01

Date: 01.06.2022

### CONSTITUTION OF CURRICULUM COMMITTEE

College Curriculum committee has been constituted with effect from 01.06.2022, and the list of members is as follows:

S No	Name	Designation	Role in the committee
1.	Dr S Sreelatha	Dean, Professor, Department of Anatomy	Chairman
2.	Dr K V Satyanarayana Murthy	Professor, Community Medicine	IQAC Coordinator
3.	Dr D Rajashree	Professor & HOD, Physiology	Member
4.	Dr M Anuradha	Professor, Department of Microbiology	Member
5.	Dr K Saritha	Professor, Obstetrics & Gynecology	Member
6.	Dr M Pradeep Reddy	Professor, Paediatrics	Member
7.	Dr V Padmavathi	MEU Coordinator, Professor & HOD, Pharmacology	Member
8.	N Rakshitha	Student	Member



*S Sreelatha.*  
Principal/Dean  
Principal / Dean  
Malla Reddy Medical College for Women

13-10-2022

Hyderabad

From

Dr K V Satyanarayana Murthy

IQAC Coordinator

MRMCW, Telangana

To,

The Principal/Dean,

MRMCW

Sub: College curriculum committee meeting for 2022-2023 - Reg

Respected Madam,

This is to bring to your kind information that the 20<sup>th</sup> College curriculum committee has to be conducted for the academic year 2022-23 in the month of October 2022.

Kindly grant us permission and provide resources for conducting the curriculum meeting at College Council Hall, Ground floor, MRMCW.



Thanking You Madam,

*S. K. K. K.*  
Principal / Dean  
Malla Reddy Medical College for Women

Yours sincerely,

*K. V. S. M.*

IQAC Coordinator

Ref No: MRMCW/ Circular/Curriculum Committee/2022/Oct-01

14.10.2022  
Hyderabad

**Circular**

The 20<sup>th</sup> College Curriculum Committee meeting for academic year 2022-2023 has been scheduled on 26.10.2022 at 2.00 PM in the College Council Hall, Deans Office, Ground floor, MRMCW.

Agenda for the meeting is as follows:

1. Updates on academic aspects of 2021-22 batch students by Dr Rajashree, Professor & Head, Department of Physiology.
2. Updates on the academic program for 2020-21 batch students by Dr V Padmavathi, Professor and Head, Department of Pharmacology.
3. Discussion regarding the action taken report on previous minutes of meeting (02.02.2022)
4. Discussion regarding the feedback on curriculum for AY 2021-2022.
5. Review on clinical postings and teaching activities of various departments.
6. Review on PG teaching activities.
7. Electives for the IIIrd MBBS students.
8. Any other matters for discussion, with kind permission from the Dean.



*S Sreelatha*

Dr S Sreelatha  
Principal/Dean, MRMCW  
Principal / Dean  
Malla Reddy Medical College for Women

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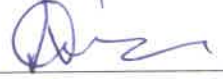




1. Curriculum committee members
2. HODs all departments
3. IQAC Coordinator
4. PA to Principal for filing

**ATTENDANCE REPORT OF CURRICULUM COMMITTEE MEETING 2022-2023**


Date and Time: 26<sup>th</sup> October, 2022 at 2:00 PM

Venue: College Council Hall, Ground Floor, MRMCW

Chairman: Dr S Sreelatha

S No	Name	Designation	Role in the committee	Signature
1.	Dr S Sreelatha	Dean, Professor, Department of Anatomy	Chairman	
2.	Dr K V Satyanarayana Murthy	Professor, Community Medicine	IQAC Coordinator	
3.	Dr D Rajashree	Professor & HOD, Physiology	Member	
4.	Dr M Anuradha	Professor, Department of Microbiology	Member	
5.	Dr K Saritha	Professor, Obstetrics & Gynecology	Member	
6.	Dr M Pradeep Reddy	Professor, Paediatrics	Member	
7.	Dr V Padmavathi	MEU Coordinator, Professor & HOD, Pharmacology	Member	
8.	N Rakshitha	Student	Member	



  
Principal/Dean  
Principal / Dean  
Malla Reddy Medical College for Women

Ref No: MRMCW/ Curriculum committee/ mom/2022 /Oct- 02

29.10.2022  
Hyderabad

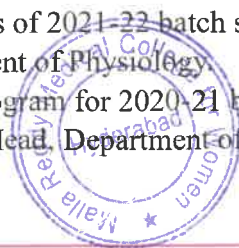
The 20<sup>th</sup> college Curriculum Committee meeting for the year 2022-23 was held on 26.10.2022 at 2:00 pm at College Council Hall, Deans Office, Ground floor of MRMCW. The following members attended to the meeting:

S No	Name	Designation	Role in the committee
1.	Dr S Sreelatha	Dean, Professor, Department of Anatomy	Chairman
2.	Dr K V Satyanarayana Murthy	Professor, Community Medicine	IQAC Coordinator
3.	Dr D Rajashree	Professor & HOD, Physiology	Member
4.	Dr M Anuradha	Professor, Department of Microbiology	Member
5.	Dr K Saritha	Professor, Obstetrics & Gynecology	Member
6.	Dr M Pradeep Reddy	Professor, Paediatrics	Member
7.	Dr V Padmavathi	MEU Coordinator, Professor & HOD, Pharmacology	Member
8.	N Rakshitha	Student	Member

The meeting was initiated by Dr S Sreelatha, Dean and Chairperson, by welcoming the members. Agenda points were briefed, and the previous minutes of meeting were approved.

The following agenda points were discussed:

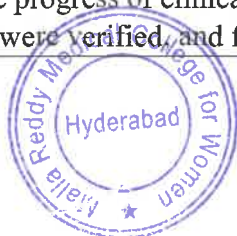
1. Updates on academic aspects of 2021-22 batch students by Dr Rajashree, Professor & Head, Department of Physiology.
2. Updates on the academic program for 2020-21 batch students by Dr V Padmavathi, Professor and Head, Department of Pharmacology.



*S. Sreelatha*  
Principal / Dean  
Malla Reddy Medical College for Women

3. Discussion regarding the action taken report on previous minutes of meeting (02.02.2022)
4. Discussion regarding the feedback on curriculum for AY 2021-2022.
5. Review on clinical postings and teaching activities of various departments.
6. Review on PG teaching activities.
7. Electives for the IIIrd MBBS students.
8. Any other matters for discussion, with kind permission from the Dean.

<b>Agenda 1</b>	<b>Updates on academic aspects of 2021-22 batch students by Dr Rajashree, Professor &amp; Head, Department of Physiology</b>
Resolution/ suggestion/ recommendations	Dr Rajashree, Professor & HOD of Physiology updated the CC members about the academic aspects of 2021-'22 batch MBBS students, highlighting the following points: <ul style="list-style-type: none"> <li>• Foundation course is being conducted by the faculty on Sundays by online mode, and will be completed by the end of October 2022</li> <li>• Third internal assessment exam dates tentatively scheduled in the 1<sup>st</sup> week of January 2023.</li> </ul>
<b>Agenda 2</b>	<b>Updates on the academic program for 2020-21 batch students by Dr V Padmavathi, Professor and Head, Department of Pharmacology</b>
Resolution/ suggestion/ recommendations	Dr V Padmavathi, Professor and HOD of Pharmacology updated the CC members about academic program of 2020-21 batch students highlighting the following points: <ul style="list-style-type: none"> <li>• Performance of the students in formative assessments was evaluated and feedback was given to them regarding the same.</li> <li>• Pharmacovigilance week was celebrated from 17<sup>th</sup> to 23<sup>rd</sup> September 2022. Poster &amp; essay writing competitions were conducted by the Department of Pharmacology for 2020-21 batch students and certificates were distributed to the winners who participated in the competition</li> </ul>
<b>Agenda 3</b>	<b>Discussion regarding the action taken report on previous minutes of meeting (02.02.2022)</b>
Resolution/ suggestion/ recommendations	Action taken report on the previous minutes of meeting was reviewed, and was found to be satisfactory.
<b>Agenda 4</b>	<b>Discussion regarding the feedback on curriculum for AY 2021-2022.</b>
Resolution/ suggestion/ recommendations	Feedback regarding the curriculum for the previous year was found to be satisfactory, with few suggestions for the additional courses like- E-Learning, first aid, ECG, GCP, simulation studies.
<b>Agenda 5</b>	<b>Review on clinical postings and teaching activities of various departments</b>
Resolution/ suggestion/	Details of the progress of clinical postings and academic activities of the departments were verified, and found to be satisfactory.



  
**Principal / Dean**  
**Malla Reddy Medical College for Women**

recommendations	
<b>Agenda 6</b>	<b>Review on PG teaching activities</b>
Resolution/ suggestion/ recommendations	Post-Graduate academic activities and progress regarding their thesis works were verified by the committee.
<b>Agenda 7</b>	<b>Electives for the III<sup>rd</sup> MBBS students</b>
Resolution/ suggestion/ recommendations	Preparedness for offering the electives to III <sup>rd</sup> MBBS part 2 students was discussed, and the list of topics, arrangements needed was verified by the committee.
<b>Agenda 8</b>	<b>Any other matters for discussion</b>
Resolution/ suggestion/ recommendations	<ul style="list-style-type: none"> <li>• CC members enquired about the academic performance of 2020 &amp; 2021 batch students. Members were updated about the remedial measures taken for low achievers in academics for both batch students.</li> <li>• CC members appreciated the initiative of faculty members in improving the academic performance of the students.</li> <li>• It was suggested by members to conduct more revision classes and tutorials before the upcoming internal assessment exams</li> </ul>

Chairperson thanked all the members and concluded the session.



*S. Swelaha*

**Chairman**  
**Curriculum Committee**  
**MRMCW**  
Principal / Dean  
Malla Reddy Medical College for Women



### ACTION TAKEN REPORT

#### Action taken report on 19<sup>st</sup> curriculum committee minutes of meeting (02.02.2022):

1. The faculty have been using the new and interactive teaching learning methods for the students (more frequently), and involving students more in the classes, rather than they being passive listeners.
2. Regular feedback regarding the students' performance in the formative assessments is being submitted to the Dean's office by the respective heads of the Departments.
3. A half day faculty development program was conducted on electives for students was conducted for the Heads of the Departments in the third week of February 2022, before the electives for the students had started.
4. Electives' topics were submitted to the Dean's office by all departments, and electives were successfully completed for the 7<sup>th</sup> semester students in the month of March 2022.
5. A one-day faculty development program was conducted in the month of May 2022 for all the new joining faculty.



*S. Srividya*

**Chairman**  
**Curriculum Committee**  
**MRMCW**  
**Principal / Dean**  
**Malla Reddy Medical College for Women**



**Ref No: MRMWC/Curriculum Committee/2022/June-01**

Date:02.01.2023

**CONSTITUTION OF CURRICULUM COMMITTEE**

College Curriculum committee has been constituted with effect from 02.01.2023, and the list of members is as follows:

S No	Name	Designation	Role in the committee
1.	Dr S Sreelatha	Dean, Professor, Department of Anatomy	Chairman
2.	Dr K V Satyanarayana Murthy	Professor, Community Medicine	IQAC Coordinator
3.	Dr D Rajashree	Professor & HOD, Physiology	Member
4.	Dr M Anuradha	Professor, Department of Microbiology	Member
5.	Dr K Saritha	Professor, Obstetrics & Gynecology	Member
6.	Dr M Pradeep Reddy	Professor, Paediatrics	Member
7.	Dr V Padmavathi	MEU Coordinator, Professor & HOD, Pharmacology	Member
8.	N Rakshitha	Student	Member



*S Sreelatha*

**Principal/Dean**

Principal / Dean

Malla Reddy Medical College for Women

Date:27-01-2023

Hyderabad

From

Dr K V Satyanarayana Murthy

IQAC Coordinator

MRMCW, Telangana

To,

The Principal/Dean,

MRMCW

Sub: College curriculum committee meeting for 2022-2023 - Reg

Respected Madam,

This it to bring to your kind information that the 21<sup>st</sup> College curriculum committee has to be conducted for the academic year 2022-23 in the month of February 2023.

Kindly grant us permission and provide resources for conducting the curriculum meeting at College Council Hall, Ground floor, MRMCW.



Thanking You Madam,

*S. Praveena*  
Principal / Dean  
Malla Reddy Medical College for Women

Yours sincerely,

A handwritten signature in blue ink, appearing to be "K. V. Satyanarayana".

IQAC Coordinator

Ref No: MRMCW/Circular/Curriculum Committee/2023/Feb-01

18.02.2023  
Hyderabad

**Circular**

The 21<sup>st</sup> College Curriculum Committee meeting for academic year 2022-2023 has been scheduled on 20<sup>th</sup> February, 2023 at 2.00 PM in the College Council Hall, Deans Office, Ground Floor, MRMCW.

Agenda for the meeting is as follows:

1. Discussion on phase II academic time table for MBBS 2021-22 batch students, and tentative commencement of classes for them.
2. Discussion on teaching schedules for phase III/part 1 students' of 2020/21 batch.
3. Discussion with phase I HODs on teaching-learning methods and assessment methods adopted.
4. List of elective topics to be offered for 2019 batch students.
5. Discussion on final MBBS teaching schedule to be prepared.
6. Discussion on action taken report on the previous minutes of meeting (26.10.2022).
7. Preparedness to conduct value-added and add-on courses in the upcoming year.
8. Academic activities of the various departments.
9. Any other matters for discussion with permission from the Dean.





Dr S Sreelatha

Principal/Dean, MRMCW

Principal / Dean  
Malla Reddy Medical College for Women

Copy to:









1. Curriculum committee members
2. HODs all departments
3. IQAC coordinator
4. PA to Principal for filing

**ATTENDANCE REPORT OF CURRICULUM COMMITTEE MEETING 2022-2023**

Date and Time: 20<sup>th</sup> February, 2023 at 2:00 PM

Venue: College Council Hall, Ground Floor, MRMCW

Chairman: Dr S Sreelatha

S No	Name	Designation	Role in the committee	Signature
1.	Dr S Sreelatha	Dean, Professor, Department of Anatomy	Chairman	
2.	Dr K V Satyanarayana Murthy	Professor, Community Medicine	IQAC Coordinator	
3.	Dr D Rajashree	Professor & HOD, Physiology	Member	
4.	Dr M Anuradha	Professor, Department of Microbiology	Member	
5.	Dr K Saritha	Professor, OBSTETRICS & GYNECOLOGY	Member	
6.	Dr M Pradeep Reddy	Professor, Paediatrics	Member	
7.	Dr V Padmavathi	MEU Coordinator, Professor & HOD, Pharmacology	Member	
8.	N Rakshitha	Student	Member	



  
Principal/Dean  
Principal / Dean  
Malla Reddy Medical College for Women

Ref No: MRMCW/curriculum committee/MOM/2023/Feb-02

24.02.23

Hyderabad

### Curriculum committee Minutes of Meeting

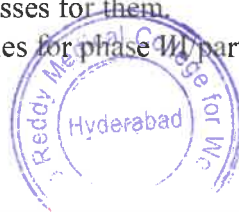
The 21<sup>st</sup> Curriculum Committee meeting was held on 20-02-2023 at 2:00 pm at College Council Hall of MRMCW. The following members attended to the meeting:

S No	Name	Designation	Role in the committee
1.	Dr S Sreelatha	Dean, Professor, Department of Anatomy	Chairman
2.	Dr K V Satyanarayana Murthy	Professor, Community Medicine	IQAC Coordinator
3.	Dr D Rajashree	Professor & HOD, Physiology	Member
4.	Dr M Anuradha	Professor, Department of Microbiology	Member
5.	Dr K Saritha	Professor, OBSTETRICS & GYNECOLOGY	Member
6.	Dr M Pradeep Reddy	Professor, Paediatrics	Member
7.	Dr V Padmavathi	MEU Coordinator, Professor & HOD, Pharmacology	Member
8.	N Rakshitha	Student	Member

The meeting was initiated by Dr S Sreelatha, Dean and Chairperson, by welcoming the members. Agenda points were briefed, and the previous minutes of meeting were approved.

The following agenda points were discussed:

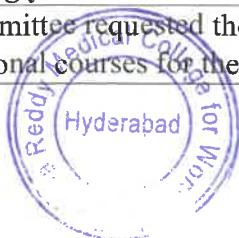
1. Discussion on phase II academic time table for MBBS 2021-22 batch students, and tentative commencement of classes for them.
2. Discussion on teaching schedules for phase III/part 1 students' of 2020/21 batch.




  
Principal / Dean  
Malla Reddy Medical College for Women

3. Discussion with phase I HODs on teaching-learning methods and assessment methods adopted.
4. List of elective topics to be offered for 2019 batch students.
5. Discussion on final MBBS teaching schedule to be prepared.
6. Discussion on action taken report on the previous minutes of meeting (26.10.2022).
7. Preparedness to conduct value-added and add-on courses in the upcoming year.
8. Academic activities of the various departments.
9. Any other matters for discussion with permission from the Dean.

<b>Agenda 1</b>	<b>Phase II academic calendar for 2021-22 MBBS students</b>
Resolution/ suggestion/ recommendations	Second phase MBBS classes shall commence from second week of April. Time tables for phase II have to be prepared by the respective heads of the departments, and to be submitted to the curriculum committee by the second week of March 2023.
<b>Agenda 2</b>	<b>Teaching schedules for phase III/part 1 students' of 2020/21 batch</b>
Resolution/ suggestion/ recommendations	Teaching schedules for phase III/part 1 students shall be prepared by the respective heads of the departments, and shall be submitted to the curriculum committee before the first week of March 2023
<b>Agenda 3</b>	<b>Discussion with phase I HODs on teaching-learning methods and assessment methods adopted</b>
Resolution/ suggestion/ recommendations	Details of the teaching-learning methods and format of formative assessment methods for phase I departments shall be submitted by the respective heads to the Medical Education Unit (MEU). It was also discussed and decided that regular feedback has to be given to the students regarding their performance after the formative assessments.
<b>Agenda 4</b>	<b>List of elective topics to be offered for 2019 batch students</b>
Resolution/ suggestion/ recommendations	It was decided that list of electives topics have to be submitted by heads of all departments to the curriculum committee by the end of February 2023.
<b>Agenda 5</b>	<b>Discussion on final MBBS teaching schedule to be prepared</b>
Resolution/ suggestion/ recommendations	It was decided that final MBBS part 2 teaching schedules and time tables have to be prepared by the respective heads and submitted to the curriculum committee by the end of February 2023.
<b>Agenda 6</b>	<b>Discussion on action taken report on the previous minutes of meeting (26.10.2022).</b>
Resolution/ suggestion/ recommendations	Action taken report for the previous curriculum committee minutes of meeting was found to be satisfactory.
<b>Agenda 7</b>	<b>Preparedness to conduct value-added and add-on courses in the upcoming year.</b>
Resolution/ suggestion/	The committee requested the MEU to look into the process of conduction of additional courses for the upcoming year, without any problems.



  
 Principal / Dean  
 Malla Reddy Medical College for Women

recommendations	
<b>Agenda 8</b>	<b>Academic activities of the various departments.</b>
Resolution/ suggestion/ recommendations	Teaching and other academic activities of the various departments were reviewed, and found to be satisfactory.
<b>Agenda 9</b>	<b>Any other matters for discussion</b>
Resolution/ suggestion/ recommendations	The committee decided to conduct the next CC meeting in the month of October 2023 tentatively.

Chairperson thanked all the members and concluded the session.



*S. Neelakha*

**Chairman  
Curriculum Committee  
MRMCW**

**Principal / Dean  
Malla Reddy Medical College for Women**



**ACTION TAKEN REPORT**

**Action taken report on 20<sup>th</sup> curriculum committee minutes of meeting (26.10.2022):**

1. Foundation course for 2021-'22 batch students was conducted in the online mode by the faculty on Sundays, and was completed as per the schedule prepared by end of October 2022.
2. Third internal assessment exams were conducted for 2020-'21 batch students in the month of January 2023.
3. Performance and feedback regarding the formative assessments was submitted to the academic cell, and the same was being done for other batches also.
4. Follow up report of the pharmacovigilance week celebrations was submitted by the HOD of Pharmacology to the academic cell.
5. Tutorials and revision classes were conducted for the slow performers by the respective faculty for all batches during their lunch hour for half-an-hour regularly.



*S. Sulatha*

**Chairman  
Curriculum Committee  
MRMCW**

**Principal / Dean  
Malla Reddy Medical College for Women**